

**CHILDREN & YOUTH PARTNERSHIP FOR DARE COUNTY
INSTRUCTIONS FOR PROPOSALS**

One original and one copy should be submitted. The proposal package consists of the following:

1. Cover letter that is signed and dated by an individual authorized to legally bind the applicant's organization.
2. The application form signed and dated.
3. A proposal narrative:
 - Describe how the tasks outlined in the Scope of Services section will be accomplished. How will you meet program objectives?
 - What experience do you or your organization have with this type of activity? What can you or your organization bring to this project that others cannot?
 - Who will be involved in the supervision and implementation of this activity?
 - Who will handle the financial aspects of the project?
4. A budget proposal for each year requested in the scope of services.
5. Resume of parties who will work on the proposal
6. References
7. Any additional materials that support the application

Completed proposals are due by 5:00 pm, May 23, 2022, and should be mailed or delivered to:

**Children & Youth Partnership for Dare County
534 Ananias Dare Street
Manteo, NC 27954**

The contract will be awarded to the organization, group, or individual submitting the best responsible application complying with the requirements of the Request for Proposal (RFP), provided the application is reasonable and is in the best interest of the Partnership to accept. The applicant selected will be notified at the earliest practical date. The decision regarding the acceptability of any application shall remain entirely with the Children & Youth Partnership for Dare County. The criteria for making this judgment will include but not be limited to demonstrated capacity and general responsiveness to the RFP. For further information or assistance, please call (252) 441-0614.

Attached:
Proposal Specifications

Quality Early Learning Scope of Services and Specifications

Children and Youth Partnership for Dare County (CYP) is seeking proposals for a Quality Early Learning Enhancement/Improvement program to be funded through Smart Start in Dare County for the period of July 1, 2022 – June 30, 2025. This program will provide services to early care & education programs and the community and will help CYP meet minimum Early Childhood Profile Indicators and Performance Standards evaluated by the North Carolina Partnership for Children.

Quality Early Learning is an activity designed to promote continuous quality improvement of child care centers and/or homes. Services that are provided using Smart Start dollars in this activity include: Technical assistance (in the form of coaching and modeling) provided to early childhood educators working in licensed and G.S. 110 child care facilities serving children birth to five years old. The Technical Assistance activity will be focused on improving ITERS/ECERS/FCCERS scores, improving/maintaining Star Rated License ratings, and improving CLASS scores. Technical assistance may include the development of action plans based on the expressed needs of the program administrator and/or teacher as well as pre-ITERS/ECERS/FCCERS scores. Mentoring and coaching toward action plan goals that improve teacher and program practice as well as post-ITERS/ECERS/FCCERS scores may include one-on-one, facilitated peer-to-peer, or distance coaching models. Training for child care providers may include DCDEE credit hours provided on child care related topics and coordination of CEU opportunities. Training may include in-person or online adult learning environments, professional learning communities, communities of practice, and in-house or coordinated CEU-eligible training. Smart Start funds may be used to cover expenses for community awareness, outreach and planning meetings focused on Early Care and Education and/or a professional development conference for providers. Non-cash grants and/or incentives for appropriate classroom materials and/or educational materials may be included in this activity for licensed facilities/classroom teachers in order to maintain a high star rating or attain a higher star rating, NAEYC or other accreditation or higher scores on post-assessment. Smart Start funds may be used to support time-on-task for these initiatives. Other funds may be used to supplement this activity, including program income. Program staff will also work in collaboration with other Children & Youth Partnership programs and participate in partnership-wide outreach and public awareness events.

Outputs

- 8-12 Training workshops or educational events will be provided.
- 45 Teaching staff within 11 child care facilities (B-5) will participate in ECE Training opportunities.
- 2 child care facilities will receive Technical Assistance with ITERS to increase or maintain star level.
- 1 child care facility will receive Technical Assistance with ECERS to increase or

maintain star level.

- 1 child care facility will receive Technical Assistance with FCCERS to increase or maintain star level.
- 4 child care facilities will receive TA to support stars in Total
- 40 general/other (non-TA) support sessions will be offered throughout the year]
- 8 Teaching staff within 4 child care facilities, will receive Other ECE Support (Non-TA-- not specific to ITERS, ECERS, or FCCERS). This Technical Assistance will be around areas including but not limited to administrative/business practices, school-aged children, family child care quality, family partnerships and strengthening, group-based consultation, learning environment and curriculum, the mental health of children, physical activity/nutrition/ physical development in child care settings, ratios and group size, staff/provider qualifications and professional development, staff/provider well-being, teacher/provider instructional practices, teacher/provider-child relationships, emergency supplies/rapid response, and health and safety of childcare settings.

Outcomes

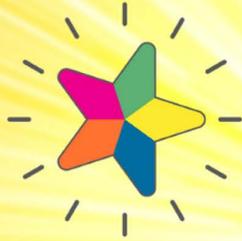
- 85% of all workshop attendees (early childhood educators, directors, etc.) will respond that they “gained skills I can immediately use in my job.”
- 19% of child care programs will participate in TA to Support Stars by improving ECE program environment as evidenced by ECERS/ITERS/FCCERS pre- and post-scoring.
- 19% of child care facilities will receive general technical assistance.
- Providers have the opportunity to participate in CLASS/PAS/BAS TA

Success of the program will be determined by:

- The ability to provide Quality Early Learning services
- The ability to accomplish the above outcomes and NCPC standards

Proposals should address the method to achieve the goals and objectives identified in this request for proposal and provide timelines for accomplishing them. An explanation of how the program will be staffed should be included, as well as the organization’s/individual’s level of preparedness to implement the program.

Projects will be awarded in June 2022. The initial contract period will be July 1, 2022, through June 30, 2025. Separate annual budgets for FY 2022-23, 2023-24, and 2024-25 should be submitted as a part of the proposal. The contract may be renewed each year through 2025 contingent on availability of funds, a satisfactory evaluation of performance, and mutual agreement of both parties to enter into subsequent contracts.



Children & Youth Partnership

FOR DARE COUNTY

Ensuring that our children, youth, families, and community all thrive.

Proposal Application

Project Title: _____

Name of Organization: _____

Street Address/Post Office Box: _____

City: _____

County: _____ State/Zip: _____

Contact Person: Name & Title: _____

Address: _____

Telephone: _____

Fax: _____ Email: _____

Federal Tax Identification Number or Social Security Number: _____

Type of Organization:

Private
Non-profit
501(c) 3
Other, please specify _____

For profit
Public Agency

Project Beginning Date: _____ Project Ending Date: _____

Budget (FY2021/22): _____

Budget (FY2022/23): _____

Budget (FY2023/24): _____

Total Budget: _____

Authorizing Signature

Title

Date